



# **Science Teachers' Association of Victoria**

## **2007 Special Purpose Financial Report**

**Year ended 30 June 2007**



## **Science Teachers' Association of Victoria 2007 Special Purpose Financial Report**

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**Science Teachers' Association of Victoria**  
**2007 Special Purpose Financial Report**  
**Year ended 30 June 2007**

**Directors' Report**

The directors (councillors) of the Association are pleased to present their report for the financial year ended 30 June 2007.

**Councillors**

The names of the councillors in office at the date of this report are:

Robert (Bob) Aikenhead	President
Roger Morgan	Treasurer
Alexandra Abela	
Ranjith Sunil Dediwalage	
Leonie Lang	
Dr Wan Ng	
Peter Morgan	
John Pearce	

**Operating Results**

The financial results of the Association saw the financial year close with a deficit of \$27,007 (2006 \$8,622 deficit). As a company limited by guarantee, the Association is prohibited from paying a dividend and none was paid.

**Review of Operations**

A review of the operations of the Association during the financial year and the results of those operations found that during the year, the Association continued to engage in its principal activity, the results of which are disclosed in the attached financial statements.

**Significant Changes in State of Affairs**

During the year there was no significant change in the nature of the Association's activities.

**Principal Activity**

The principal activity of the Science Teachers Association of Victoria is to promote the interests of science teachers and the teaching of science in the State of Victoria. No significant change in the nature of these activities occurred during the year.

**After Balance Date Events**

The Association has migrated to an incorporated association moving from being a company limited by guarantee and registered with the Australian Securities and Investments Commission under the *Corporations Act 1981* to an incorporated association with Victoria's Department of Justice under the *Associations Incorporation Act 1981*. This change was proposed in a resolution put to and approved at the last Annual General

Meeting. No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the Association, the results of those operations, or the state of affairs of the Association in future financial years.

**Likely Developments**

Given the comments above there are no likely developments.

**Environmental Issues**

The Association's operations are not regulated by any significant environmental regulation under a law of the Commonwealth or of a State or Territory.

**Councillors Benefits**

All councillors serve the Association in an honorary capacity. No councillors received or became entitled to receive during or since the end of the financial year a benefit because of a contract made by the Association or with a firm of which a councillor is a member, or an entity in which a councillor has a substantial financial interest.

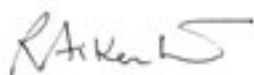
**Indemnification of Officers or Auditor**

The Association paid insurance premiums for directors and officers professional indemnity. This is in terms of the Association's constitution.

**Proceedings on Behalf of the Association**

No person has applied for leave of Court to bring proceedings on behalf of the Association or intervene in any proceedings to which the Association is a party for the purpose of taking responsibility on behalf of the Association for all or any part of those proceedings. The Association was not a party to any such proceedings during the year.

Signed in accordance with a resolution of the Board of Directors:



Bob Aikenhead, President



Roger Morgan, Treasurer

Dated: 1 November 2007



### Income Statement

For the year ended 30 June 2007

	Notes	2007	2006
<b>Income</b>			
Membership income		170,407	171,933
Journal advertising		16,212	13,748
Interest received		1,679	4,440
Other income - member activities		57,280	110,973
Contribution from Science Victoria		382,000	270,000
Other		2,773	-
		627,578	571,094
<b>Expenditure</b>			
Membership subscription costs		1,862	1,825
Office expenses		61,040	71,184
Remuneration costs		367,425	338,853
IT operation expenses		6,118	6,737
Depreciation		20,524	33,535
Journals & technical		59,932	82,244
ASTA affiliation	2	72,269	27,276
CONASTA Costs		3,553	4,081
Telephone		11,746	13,371
Other		50,116	608
		654,585	579,716
<b>Operating surplus/(deficit)</b>		<b>(27,007)</b>	<b>(8,622)</b>

The accompanying notes form part of these financial statements.

# Science Teachers' Association of Victoria

## Balance Sheet as at 30 June 2007

	Notes	2007	2006
<b>Assets</b>			
<b>Current Assets</b>			
Cash Assets		196,725	166,066
Receivables		93,229	108,077
Loan to Science Victoria		-	20,000
Investments in Subsidiary		-	-
Prepayments		4,118	5,476
		294,072	299,619
<b>Non Current Assets</b>			
Property, Plant & Equipment	3	644,534	657,993
		644,534	690,368
<b>Total Assets</b>		938,606	957,612
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Payables		43,271	25,781
Prepaid Income		-	3,000
Provisions	4	80,256	89,161
GST payable to ATO		10,801	8,384
		134,328	123,326
<b>Non Current Liabilities</b>			
Provisions		-	-
		-	-
<b>Total Liabilities</b>		134,328	123,993
<b>Net Assets</b>		804,278	831,286
<b>Statement of Changes in Equity</b>			
Accumulated funds at beginning		831,286	942,701
Surplus/(deficit) for Year		(27,007)	(8,622)
Transfers to Science Victoria		-	(102,793)
<b>Accumulated funds at end of year</b>		804,278	831,286

The accompanying notes form part of these financial statements.



## Statement of Cash Flows

For the year ended 30 June 2007

Notes	2007	2006
<b>Cash flows from operating activities</b>		
Receipts from members and others	245,578	566,654
Payments to suppliers and employees	(598,598)	(546,181)
Science Victoria	382,000	(115,551)
Interest received	1,679	4,440
<b>Net cash provided/(used in) operating activities</b>	<b>30,659</b>	<b>(90,638)</b>
<b>Net increase/(decrease) in cash held</b>	<b>30,659</b>	<b>(90,638)</b>
Cash at beginning of financial year	166,066	256,704
<b>Cash at end of financial year</b>	<b>196,725</b>	<b>166,066</b>

## Notes to the Financial Statements for the year ended 30 June 2007

### NOTE 1:

#### (a) Basis of accounting

In the directors' opinion, the Association is not a reporting entity because there are no users dependent on general purpose financial reports.

This is a special purpose financial report that has been prepared for the sole purpose of complying with the *Corporations Act 2001* requirements to prepare and distribute a financial report to the members and must not be used for any other purpose. The directors have determined that the accounting policies are appropriate to meet the needs of the members.

The financial report has been prepared in accordance with Australian Accounting Standards with the exception of *AASB 107 Cash Flow Statements (paras 11-1 and 12-2 only)*, *AASB 112 Income Taxes*, *AASB 114 Segment Reporting*; *AASB 124 Related Party Disclosures*, and *AASB 132 Financial Instruments: Disclosure and Presentation*.

The financial report is prepared in accordance with the historical cost convention. Unless otherwise stated, the accounting policies adopted are consistent with those of the previous year. Comparative information is reclassified where appropriate to enhance comparability.

#### Compliance with IFRS

Australian Accounting Standards include Australian equivalents to International Financial Reporting Standards (AIFRS). Compliance with AIFRSs ensures that the financial statements and notes of Financial Executives International of Australia comply with International Financial Reporting Standards (IFRSs).

#### (b) Income tax

The income tax expense or revenue for the period is the tax payable on the current period's taxable income based on the national income tax rate adjusted by changes in deferred tax assets and liabilities attributable to temporary differences between the tax bases of assets and liabilities and their carrying amounts in the financial statements, and to unused tax losses.

Deferred tax assets and liabilities are recognised for temporary differences at the tax rates expected to apply when the assets are recovered or liabilities are settled, based on those tax rates. The relevant tax rates are applied to the cumulative amounts of deductible and taxable temporary differences to measure the deferred tax asset or liability. An exception is made for certain temporary differences arising from the initial recognition of an asset or a liability. No deferred tax asset or liability is recognised in relation to these temporary differences if they arose in a transaction, other than a business combination, that at the time of the transaction did not affect either accounting profit or taxable profit or loss.

As a not for profit entity which adopts the 'mutuality' principle, the Association's member income (eg. subscriptions received) is not subject to income tax. A review of the financial records of the Association indicates that there is no income tax payable on non-member income.

#### (c) Revenue recognition

Revenue from member subscriptions is recognised according to the anniversary of the date the member was entitled to be entered on the Association's register of members.

#### (d) Trade and other payables

These amounts represent liabilities for goods and services provided to the Association prior to the end of the financial year

and which are unpaid. The amounts are unsecured and are usually paid within 30 days of recognition.

#### (e) Cash and cash equivalents

For cash flow statement presentation purposes, cash and cash equivalents includes cash on hand, deposits held at call with financial institutions, other short term, highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value, and bank overdrafts.

#### (f) Members' Guarantee

The Association is a company limited by guarantee. If the Association is wound up, the Constitution states that each member is required to contribute a maximum of \$20 each towards meeting any outstanding obligations of the Association.

#### (g) Laboratory Technicians' Branch of STAV (LTB-STAV)

A group of laboratory technicians that has called themselves the Laboratory Technicians' Branch of the Association, as in the past, signed a contract with an event organizer for a conference titled LABCON 2007. The group, without authority, used the business name LABTECH and related Australian Business Number (ABN) that belongs to Science Victoria. The contract involves a commitment to spend in excess of \$70,000 and most of that expenditure would need to be undertaken before significant offsetting income was received. Further, funds available for such an activity by the Association are considerably less than the expenditure commitment. The group therefore would need other Association funds to be deployed to finance their activity.

The group's actions have had an adverse impact on the contractual and financial management of the Association.

The Association has advised the group that they are not a Branch of the Association, have no authority to use another organisation's business name and ABN, and they have no contractual or financial authority regarding funds held by the Association for laboratory technician related activities. They have been told that any future contractual commitments they enter into will be their own and not those of the Association or Science Victoria. They have been given the option to establish an appropriately constituted separate organization and then, subject to that organization meeting Association approval, any funds remaining with the Association for laboratory technician activities may, upon request, be transferred to that organization.

#### (h) Australian Science Teachers' Association (ASTA)

Clause 12 of the ASTA constitution requires that half of a year's surplus shall be distributed back to the state member associations. Other than a distribution relating to the 2005 ASTA surplus (which was not notified formally to the Association and had therefore not been included in its financial records) that became known in September 2007, there have been no known prior distributions. As at 31 December 2005, the accumulated surplus (excluding revaluation of investments) of ASTA amounted to \$441,192 (2005 year surplus was \$6,583 and the Association's share was 30.68%). ASTA has been unable to date to advise what if any prior year distributions have been made. The Association has no record of receiving any distributions. It would seem that using the 2005 distribution equity share for the Association, an amount of approximately \$65,000 should be receivable from ASTA. The Association is awaiting advice from ASTA.

#### Association details

The registered office of the Association is:

Science Teachers Association of Victoria  
5 Munro Street Coburg Victoria 3058



## Notes to the Financial Statements for the year ended 30 June 2007

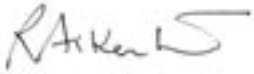
	2007	2006
<b>NOTE 2: ASTA</b>		
Membership fees	27,183	13,004
Science Journals	45,086	14,052
Other	-	220
	72,269	27,276
<p>“ASTA capitation (membership fee) is based on the number of members excluding honorary/life members. The 2007 fee was \$29.80 (2006 \$28.88) per member. The Science Journal is charged at \$30.02 (2006 \$28.80) to members entitled to receive the journal. Total cost per member in 2007 was therefore \$59.82 (2006 \$57.68).</p> <p>The ASTA membership fees increased due to payment of ASTA identified undercharging in calendar year 2006 (\$14,346). The increase in Science Journals expense resulted from the 2006 expense covering two rather than four journal issues (expense attributed to 2006 understated by \$16,930) and the inclusion of that expense in 2007 along with the expense for the four 2007 journals.”</p>		
<b>NOTE 3: PROPERTY, PLANT &amp; EQUIPMENT</b>		
Property, Plant & Equipment - At Cost	849,172	922,789
Property, Plant & Equipment - Accumulated Depreciation	(204,638)	(264,796)
	644,534	657,993
Representing:		
<b>Plant &amp; Equipment</b>		
At Cost	89,808	165,939
Additions	7,064	4,551
Fully depreciated assets	-	(80,682)
	96,872	89,808
Accumulated Depreciation	(79,548)	(144,192)
Fully depreciated assets	-	80,682
	17,324	26,298
Depreciation	(7,869)	(16,038)
	9,455	10,260
<b>Property - 5 Munro St. Coburg</b>		
Land - At Cost	240,838	240,838
Building - At Cost	511,462	511,462
Accumulated Depreciation	(104,566)	(87,069)
	406,896	424,393
Depreciation	(12,655)	(17,497)
Property - Written Down Value	394,241	406,896
	635,079	647,733
<b>NOTE 4: PROVISIONS</b>		
Print Journals	14,400	27,000
Long Service Leave	64,235	52,361
Other	1,622	9,800
	80,257	89,161

## Directors' Declaration

The directors of the Association declare that:

1. The financial statements and notes, as set out on pages 3 to 14 are in accordance with the *Corporations Act 2001*:
  - (a) comply with Accounting Standards and the *Corporations Regulations 2001*; and
  - (b) give a true and fair view of the financial position as at 30 June 2007 and of the performance for the financial year ended on that date of the Association.
2. In the directors' opinion there are reasonable grounds to believe that the Association will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the directors.



Bob Aikenhead, President



Roger Morgan, Treasurer

Dated: 1 November 2007



## Independent Auditor's Report

To the members of the Science Teachers' Association of Victoria.

### Report on the Financial Report

We have audited the accompanying financial report, being a special purpose financial report, of the Science Teachers' Association of Victoria ("STAV"), which comprises the balance sheet as at 30 June 2007, and the income statement, statement of changes in equity and cash flow statement for the year then ended, a summary of significant accounting policies, other explanatory notes and the directors' declaration.

#### *Directors' Responsibility for the Financial Report*

The directors of STAV are responsible for the preparation and fair presentation of the financial report and have determined that the accounting policies described in Note 1 to the financial statements, which form part of the financial report, are appropriate to meet the requirements of the *Corporations Act 2001* and are appropriate to meet the needs of the members. The directors' responsibility also includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

#### *Auditor's Responsibility*

Our responsibility is to express an opinion on the financial report based on our audit. No opinion is expressed as to whether the accounting policies used, as described in Note 1, are appropriate to meet the needs of the members. We conducted our audit in accordance with Australian Auditing Standards.

These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the directors, as well as evaluating the overall presentation of the financial report.

The financial report has been prepared for distribution to members for the purpose of fulfilling the directors' financial reporting under the *Corporations Act 2001*. We disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates to any person other than the members, or for any purpose other than that for which it was prepared.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### *Independence*

In conducting our audit, we have complied with the independence requirements of the *Corporations Act 2001*. We confirm that the independence declaration required by the *Corporations Act 2001*, provided to the directors of STAV on 1 November 2007, would be in the same terms if provided to the directors as at the date of this auditor's report.

#### *Basis for Qualified Auditor's Opinion*

Notes 1(g) and 1(h) to the financial statements disclose matters adversely impacting on the operations and financial management of STAV and the result for the year. If the amount referred to in Note 1(h) had been received the result for the year would have been a surplus of approximately \$38,000 rather than a deficit of \$27,007.

#### *Qualified Auditor's Opinion*

In our opinion, except for the effect on the financial statements of the matter referred to in the preceding paragraph, the financial report of STAV is in accordance with the *Corporations Act 2001*, including:

- (a) giving a true and fair view of the STAV's financial position as at 30 June 2007 and of its performance for the year ended on that date in accordance with the accounting policies described in Note 1; and
- (b) complying with Australian Accounting Standards to the extent described in Note 1 and complying with the *Corporations Regulations 2001*.

**Neild Partners**  
**Chartered Accountants**

Stanley Neild  
Registered Company Auditor

Dated: 1 November 2007  
Melbourne, Victoria



## 2007 Annual Report of the Science Teachers' Association of Victoria

### STAV Annual Report July 2006 - June 2007

#### From the President

STAV is the professional association of Victorian science educators. Members include those teaching science in Primary schools, specialist science teachers in Secondary schools, science educators and researchers in the tertiary sectors and individuals with an interest in science education. Teacher membership spans state, catholic and independent school systems.

STAV is a not for profit member association governed by a Council elected by the STAV membership and supported by paid staff. The goals of the Association are to:

- Establish and maintain both financial and intellectual independence
- Represent the collective voice of science educators in Victoria
- Influence policy formulation in relation in matters relating to Science Education
- Support and maintain special interest groups within STAV
- Provide a range of resources and services to support science educators
- Provide for and encourage student participation in a range of challenging science activities
- Promote the importance of science education to the community
- Recognise significant contributions by STAV members to Science Education.

Some significant matters during the financial period being reported on are:

1. For much of the past decade production of the two STAV Journals, LabTalk and Lets Find Out has been a challenge, with a backlog of issues accumulating over several years. In the past year the backlog has been cleared and production of both journals is up to date. Procedures are in place to maintain this situation.
2. During the second half of this reporting period four STAV Forums were held at different locations around Melbourne. These provided an opportunity for members to raise issues of concern as well as discuss matters to do with science education. Based on this experience the program has been continued and the intent is to increase it.
3. STAV has participated in the governance of ASTA through its representation on ASTA Council. Key matters pursued by STAV representatives have been sound management of the ASTA Secretariat and the importance of ensuring that the duties of ASTA CEO are such that extensive liaison with all relevant science and education bodies can be undertaken.
4. STAV has been an active member of the Council of Professional Teacher Associations of Victoria (CPTAV), seeking to pursue matters of common interest with like associations, in particular issues involving DEET support programs, liaison with VCAA over curriculum development and implementation and with VIT in relation to professional learning activities and teacher registration.
5. STAV has been involved in direct consultation with DEET regarding support structures for science education and with VCAA over VELS implementation and the review of VCE science courses.
6. Two student activities, Science Talent Search, and Science Drama were again successfully conducted. Support was provided to a number of schools for the conduct of activities during National Science Week in August 2006.



## STAV Annual Report July 2006 - June 2007

### From the President *(continued)*

7. STAV has maintained contact with a large number of other groups involved in science education, in many cases having a role in helping shape activities. These include, but are not limited to:
- Schools Science Foundation re: conduct of Siemens Science Experience
  - Australian Academy of Technological Sciences and Engineering (ATSE) in connection with a pilot project developing new science curriculum materials
  - The Royal Society of Victoria in connection with a student expedition to Antarctica
  - Australian and New Zealand Society for the Advancement of Science (ANZAAS) in connection with Youth ANZAAS program and activities to promote understanding of science.
  - Melbourne University Faculty of Science in connection with several initiatives to support science education in schools
  - Science Foundation for Physics to support the program of the International Science School

As well as providing services of direct benefit to members STAV has always had a wider interest in promoting science education and public understanding of science in Victoria. As noted last year the extent of activities not directly related to members had increased in the past decade so that during the 2005-2006 financial year a wholly owned entity, Science Victoria, was established to manage all those activities previously conducted by STAV but not directly related to members, as well as to expand the activities that will broadly promote science education. While the separation is not always clear cut – many of the activities listed above have aspects beneficial beyond the STAV membership – there are major activities conducted through STAV's wholly owned entity which benefit science education generally as well as STAV members. Association members continue to obtain preferential rates on many of these services through the relationship STAV has with Science Victoria. Significant activities in this category include:

1. Conduct of ten conferences:
  - VCE subject conferences in:
    - Biology
    - Chemistry
    - Environmental Science
    - Physics
    - Psychology
  - Beginning Teachers
  - Primary Science
  - ICT and Science
  - Science Co-ordinators
  - STAVCON
2. The production and/or distribution of materials to support science education, including:
  - A full range of trial exams for all units of VCE sciences except Environmental Science
  - Handbooks for science coordinators and beginning teachers
  - A large range of multimedia science units
  - Electronics kits
  - Various other books and support materials

**Bob Aikenhead**  
**STAV President**